



इंडियन रेलवे फाइनेन्स कॉर्पोरेशन लिमिटेड

(भारत सरकार का उपक्रम) (सी आई एन : U65910DL1986GOI026363)

पंजीकृत कार्यालय : यू.जी. फ्लोर, ईस्ट टॉवर, एन.बी.सी.सी. प्लेस, भीष्म पितामह मार्ग, प्रगति विहार, लोधी रोड, नई दिल्ली-110003

दूरभाष : 24369766-69, फ़ैक्स : 24369770

INDIAN RAILWAY FINANCE CORPORATION LTD.

(A Government of India Enterprise) (CIN : U65910DL1986GOI026363)

Regd. Office : UG-Floor, East Tower, NBCC Place, Bhisham Pitamah Marg, Pragati Vihar, Lodhi Road, New Delhi-110 003

Phone : 24369766 - 69, Fax : 24369770, E-mail : info@irfc.nic.in, Website : www.irfc.nic.in

IRFC/Admn/224/2006

Date: 25th September 2018

The General Manager (P),
All Zonal Railways and DG/RDSO

**Sub: Filling up of one post of Group General Manager in IRFC at
New Delhi on Deputation Basis – (SAG Level Officer).**

Dear Sir,

Indian Railway Finance Corporation Ltd. is a Government of India Enterprises under the aegis of Ministry of Railways. The Corporation has been mobilizing funds from financial markets for financing acquisition of the rolling stock assets including Wagons, Coaches and locomotives, constituting a vital component of the annual capital expenditure of the Railways. Further corporation is also financing various capacity augmentation projects like doubling/tripling of tracks and electrification.

To meet the Organization's needs, one SAG level officer as Group General Manager on Deputation basis is required at New Delhi. The job description for the said post is given in the prescribed format as **Annexure I**.

It is requested that the vacancy notice for the post of Group General Manager on Deputation basis may be given wide circulation in your office and recommendations of suitable and willing officers for deputation to Indian Railway Finance Corporation Ltd. may be sent to this office within 30 days from the date of publishing in IRFC website. The applicant(s) may be asked to submit their application in the prescribed proforma as **annexure-II**.

You are requested to kindly place this vacancy notice on your Railway website.

Yours Faithfully,

(A. Samantaray)

Addl. General Manager (Fin)

Copy to:

1. Copy to Website Manager, Railway Board, (contentmanager@rb.railnet.gov.in) for uploading in Railway Board website.
2. DGM (CS) and Law, IRFC for uploading on IRFC website in the career section.

Encl: As above

INDIAN RAILWAY FINANCE CORPORATION LIMITED
Job Specification for the post of Group General Manager

1.	Organization	Indian Railway Finance Corporation Ltd.
2.	Nomenclature of the post	Group General Manager
3.	Number of vacancies	One – SAG Grade Officer (IRAS)
4.	Location and Tenure	New Delhi. On Deputation basis for a period of Three years.
5.	Scale of Pay of the Post	Rs.37,400- 67,000 + GP- 10,000 (Pre-revised) Revised –Rs.144200-218200(7 th CPC Matrix 14)- Parent Pay plus Deputation Allowance
6.	Detailed the Job description indicating Age requirement / Discipline etc.	The officer should be SAG Group 'A' officer and have a minimum 21 years service. *Officer with Experience in Finance, Accounting, Budgeting, Internal Audit, Treasury Management, Appraisal of Railway Projects, Establishment and Administration. Age: He should be less than 55 years.
7.	Whether the Company/ Organization, has been exempted from the rule of permanent absorption and if so the date upto which the exemption is valid.	The Ministry of Railways, has conveyed the approval of DPE, for exemption of one below board level post of GGM/GM in IRFC from the rule of immediate absorption for a period of Three Years vide their letter No. 208/PL/47/1 dated 17.01.2017.
8.	Mode of application	Applications are to be sent through respective administrative officer (HQ/Board) indicating No Objection, Vigilance/DAR clearance and ACR for the past 7 years. Advance copy of application (Annexure- II) may also be sent through post in a cover super scribing "Application for the post of Group General Manager (on Deputation basis) addressed to:- Additional General Manager, Indian Railway Finance Corporation, UG Floor, East Tower, NBCC Place, Bhisham Pitamah Marg, Pragati Vihar, Lodhi Road, New Delhi – 110003.
9.	Mode of selection	Applications will be scrutinized on the basis of the following parameters on a 100 point scale:- 1. Educational Qualification, length of service.- (25 Marks) 2. Previous Work Experience and Domain Knowledge – (25 Marks) 3. APRs, D&AR and Vigilance record – (30 Marks). 4. Potential/overall suitability of the candidate to requirement,- (20 Marks)
10.	Brief information on allowances and perks	The pay as per Department of Public Enterprises (DPE) guidelines. Transport, leased accommodation as per entitlement of officer, TADK allowances etc.
11.	Last date of receipt of application	30 days from the date of issue of notification on IRFC website.

A. Saurabh

Addl. General Manager (Finance)

APPLICATION IN PRESCRIBED PROFORMA

Vacancy Notice and date	
Post against which application has been submitted	Group General Manager –IRFC.
Mode of appointment	Deputation
Place of posting	New Delhi

PERSONAL DATA

1.	Name	
2.	Father's Name	
3.	Service	
4.	Department	
5.	Category	
6.	Date of Birth	
7.	Age as on the date of Advertisement on IRFC website	
8.	DITS (Data of entry into Time Scale)	
9.	Present Pay Band with Grand Pay and basic Pay as on date of application	
10.	Present Designation in Railways	
11.	Contact Details	
a.	Email ID	
b.	Telephone (O)	
c.	Telephone (R)	
d.	Mobile Number	
e.	Correspondence Address	

12. EDUCATIONAL QUALIFICATION

S. No.	Qualification/ Degree	Year	Division	Institution/ University. Place/Country

13. EXPERIENCE DETAILS

S. No.	Period		Post held/Level of post (Grade B/SS/JAG/SG/SAG) with place of posting	Nature of work	Major Achievements
	From	To			

14.	Details of previous deputation/Foreign assignment	
15.	Whether debarred from deputation? If yes, please furnish details	
16.	Whether cooling off period completed? If yes, date of return details, wherever applicable.	

I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

Signature: _____

Name: _____

Place :

Date :